

**BioResource & Agricultural Engineering Department
Agricultural Systems Management Major**

CHANGE OF MAJOR POLICY & PROCEDURES

Transferring into the Agricultural Systems Management major is NOT an automatic process. Students desiring to change into the Agricultural Systems Management major must meet the minimum qualifications and follow the application procedures outlined below. Completion of the minimum qualifications does not guarantee admission into the program. In addition, admission is always granted on a space-available basis.

Procedures

Pre-Application Procedures:

- Make an appointment with the BRAE dept. head to discuss interest in the ASM major and change-of-major plans.
- Satisfy all prerequisite course requirements

Application Procedures:

- Make appointment with the BRAE dept. head at which time you will submit the following:
 1. Resume
 2. Statement of intent and/or career objectives
 3. Print out of Degree Progress Report
- If request is accepted, obtain a Change of Major Petition from the Office of Academic Records, and:
 1. Have your current department head sign the petition.
 2. Submit the signed petition to the BRAE dept. office (bldg. 08, rm. 101).
 3. The dept. head will forward the Change of Major Petition to the CAGR office for the Dean's signature and then to the records office.
- You will be assigned an academic advisor. Meet with this advisor to plan your schedule and review your academic progress.

**Minimum Standards for transferring into
Agricultural Systems Management – ASM**

- A 2.4 GPA for the most recent term, 2.0 GPA cumulative at Cal Poly, and entire higher education.
- Completion of Math 119 and Phys 121 with a grade of "C" or better.
- Strong interest in area as demonstrated by background and performance in prerequisites.
- Must have completed at least one quarter at Cal Poly.

Progress Towards Degree

The College of Agriculture and the BRAE Department require all of their students to progress towards their degrees by enrolling in and successfully completing at least one required major and support course each quarter. Please be advised that failure to make minimum progress for any two consecutive quarters may result in your dismissal from Cal Poly.